

# St Gregory's Catholic High School

Cromwell Avenue, Westbrook, Warrington, Cheshire, WA5 1HG.  
Telephone: 01925 574888



**Headteacher**  
**Mr E McGlinchey BSc (Hons) NPQH & NPQEL**

Our Ref: NHI/SD

Dear Parents/Carers,

I am writing to provide you with some important information regarding **GCSE Results Day** on **Thursday 22<sup>nd</sup> August 2024**.

Pupils will be able to receive their results between **8:15 – 10:00am** by accessing school from the front gate and entering the Sports Hall. Pupils will then be directed to a desk where they will collect and sign for their results. Many of our staff will be available that morning to share in the success of our pupils, and it is also a great opportunity to discuss any queries or concerns about college places.

If a pupil feels there may be an issue with any of their results, our Examinations Manager will be available along with members of the Senior Leadership Team to assist with any post-results queries. More information on the types of post-results services available can be found overleaf. On results day each pupil will be asked to sign a permission slip allowing school to view their scripts.

The examination boards will only accept requests for reviews of marking from the school, and not from candidates or their parents. Any requests for reviews must be submitted with written candidate consent, as it is possible for grades to be increased or decreased following a review. This can be discussed further with Mr Douglas once the exam scripts have been viewed by teachers.

If candidates are unable to collect their results in person on the day, they may nominate a friend or family member to collect instead. However, this request must be submitted in writing and the friend or family member must have proof of ID on the day. Prior to results day, pupils should email Mr Douglas at [sdouglas@stgregoryshigh.com](mailto:sdouglas@stgregoryshigh.com) from their school email address with the name of the person they wish to collect their results for them.

Please note the results slip pupils will receive is not an official certificate. The official examination certificates will be distributed to pupils on Presentation Evening, which is due to take place on Tuesday 19<sup>th</sup> November 2024. Pupils will be invited to this event in the new academic year.

I hope you find this information useful and please feel free to contact school should you require any further information.

Yours Sincerely,  
*Mr N Hill – Assistant Headteacher*  
*Mr S Douglas – Examinations Manager*

*'One family... inspired to learn.'*

SEAL it with RESPECT

Fax: 01925 243 816

Email: [schoolenquiry@stgregoryshigh.com](mailto:schoolenquiry@stgregoryshigh.com)

Website: [www.stgregoryshigh.com](http://www.stgregoryshigh.com)



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# GCSE Post-Results Services

## What services are available?

Service	What happens?
Access to script	With your permission your teachers can look at your exam paper to see if it has been marked fairly. You may also keep a copy of the script if you wish.
Review of marking	The exam paper is not “re-marked”, but is checked to make sure it was marked correctly according to the mark scheme. Marks may be changed if the second examiner feels there has been a clear marking error.
Clerical check	The exam board check that all pages have been marked, all marks have been counted, and that the result matches the marks on the paper. This service is included when requesting a review of marking.

## What do I have to pay?

- You have to pay for each exam paper being reviewed, not for each subject.
- Please find the relevant fees below. Please note the deadlines and fees are set by the exam boards, not by school.
- Payment to school can be arranged once the appropriate service has been agreed with the Examinations Manager.

Service	Exam board	Deadline	Fee per paper
<b>Access to script</b>	AQA:	05/09/2024	Free
	Pearson:	26/09/2024	Free
	OCR:	26/09/2024	Free
	Eduqas:	Available for 6 months	Free
<b>Review of marking</b>	AQA:	26/09/2024	£42.00
	Pearson:	26/09/2024	£46.70
	OCR:	26/09/2024	£61.50
	Eduqas:	26/09/2024	£40
<b>Clerical check</b>	AQA:	26/09/2024	£9.05
	Pearson:	26/09/2024	£13.10
	OCR:	26/09/2024	£10.75
	Eduqas:	26/09/2024	£11

## What can happen to my mark or grade?

- Marks and grades can go up, go down or stay exactly the same.
- If your grade for a **subject** (not unit/paper) increases, school will return your payment.

## Can parents authorise a review of marking?

- No – permission must come from the candidate.
- The form **must** be signed by the candidate. If the candidate is not able to sign a form and give permission please contact the Exams Office to discuss the best action.